



MacDougall of Dunollie Preservation Trust

Freelance Project Evaluator (Sophy & White: The Dunollie Collections Unboxed Project) | Freelance Brief

About Dunollie

Dunollie Museum Castle and Grounds is an independently run charity based 2 miles north of the town of Oban, on the west coast of Scotland. Dunollie Castle is the historic seat of the Clan MacDougall and the site is soaked in over a thousand years of history. The Castle ruin and the 1745 House Museum are surrounded by woodlands and green spaces and with spectacular views out to the islands of Kerrera and Mull it truly it is one of the most picturesque locations on the west coast.

The Project

Sophy & White: The Dunollie Collections Unboxed, is a 30-month project which will audit, review, record, contextualise and maximise the impact of two discrete collections housed in the Dunollie storerooms 'Sophy' and 'White'.

'Sophy' is home to 3000 items of clan and family dress and textiles dating from 1620 to early C20th. These objects have been largely locked down since their discovery in 2002 for safety of the objects.

'White' houses the Hope MacDougall Collection gathered in the latter half of the C20th to record the working and domestic life in Argyll and across the Highlands and Islands. It includes over 5,000 objects supported by substantial archive and background material.

These two collections are generally undeveloped, some parts barely catalogued and are stored in unstable conditions. We want to develop these collections to build our audiences and have a role in shaping a sustainable future by assisting education, health and well-being.

The project is designed to be inclusive but also to target specific groups of people to broaden our reach and the positive impact we can have as a museum.

Sophy & White: The Dunollie Collections Unboxed is funded by the National Lottery Heritage Fund.



Brief for Contract

Role: Project Evaluator

Project: Sophy & White: The Dunollie Collections Unboxed Project (National Lottery Heritage Fund (NLHF) project)

The MacDougall of Dunollie Preservation Trust is seeking a freelance external Evaluator to develop the evaluation framework, support in monitoring project progress, and to complete a final evaluation report for a new NLHF funded project: 'Sophy & White: The Dunollie Collections Unboxed Project'. This is a 30-month heritage project

Outputs

- Development of an evaluation framework for the Project.
- Advising the Project Staff Team on methodologies for gathering evaluation data.
- Undertake interviews with Project Staff, Volunteers and Participants at the beginning and end of the Project.
- Support the Project Manager in writing interim reports to the National Lottery Heritage Fund (NLHF) approximately every 3 months.
- Write and design the final evaluation report for NLHF within one month of the end of the project.

Start Date: January 2024

End Date: June 2026

Time Commitment: Approximately 20 days over 30 months.

Location: Remotely with and some in-person meetings agreed in advance

Reports to: General Manager & the Board of Trustees

Engagement terms: Freelance

Fee: £7,731 available – all quoted fees should be inclusive of VAT and all materials, expenses, and travel costs. DPT can provide access to their own monitoring system on Typeform. Fees will be released at pre agreed intervals on completion of key project milestones.

How to Apply:

Please Submit the following documents to info@dunollie.org by Wednesday 18 October 2023.

- Project Proposal. This should be a short plan outlining evaluation focus, methodology/approach to delivering brief. (This should be no longer than 3 pages).
- Outline of previous experience, including CV
- Project Fee details including any expenses (if applicable)



Interviews will be held on Monday 30 October 2023

For an informal discussion about the opportunity, please contact Emma Sutcliffe (General Manager) on 01631 570550 or email emma@dunollie.org.